



IRELAND WALES 2007 – 2013

Project Closure

Simon Baily, Head of Unit

Lead Partner Workshop, April 18th 2012



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Project Closure – The Basics

- Why?
 - Ensure orderly exit
 - Capture Legacy
 - Use as basis for future development
- What?
 - Financial
 - Reporting of Achievements
 - Document Retention
 - Timing and Legacy



The Basics (2)

- Who?
 - All Partners
- When?
 - Any time up to and including at least 2021
- Where?
 - At your premises by a range of auditors



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Why Closure?

- Ensure an orderly exit
- Capture the good work
- Inform the Programme and the EU
- Use the reports as a basis for future development
- Take a holistic, strategic and long term view of achievements



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Financial Closure

- Closure carried out by First Level Control team
- Detailed check carried out on as-yet unchecked expenditure
- Final payment only made following the audit
- Take care about spending the entire budget



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Closure Visit

- Carried out by JTS
 - Currently, Breda Curran, Roger Seddon, Patrick Lilly
- Done at offices of Lead Partner
- Arranged in advance of closing date
- Verify delivery of outputs and results



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Project Delivery Report

- Internal JTS document
- Follows on from Closure Visit
- Verifies evidence of outputs and results
- Critical to document the results
- Used to verify compliance with EC Regulations.



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Final Project Report

- Completed by Lead Partner
- Document key achievements
- Used by JTS for publicity



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Document Retention

- Critical Importance
- Key regulatory requirement
- Retain everything/destroy nothing
- Retain until at least 2021
- Destroy only after formal notification by the Managing Authority
 - Source – EC Regulation 1828/2006



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Audit Responsibilities

- Project still subject to audit up to potentially 2021
- Audited by 2nd level controllers, European Commission and Court of Auditors
- Any errors or omissions can lead to loss of money
- Even when the project is shut



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Legacy and Further Development

- Capture the good work
- Inform the Programme and the EU
- Use the reports as a basis for future development
- Take a holistic, strategic and long term view of your achievements

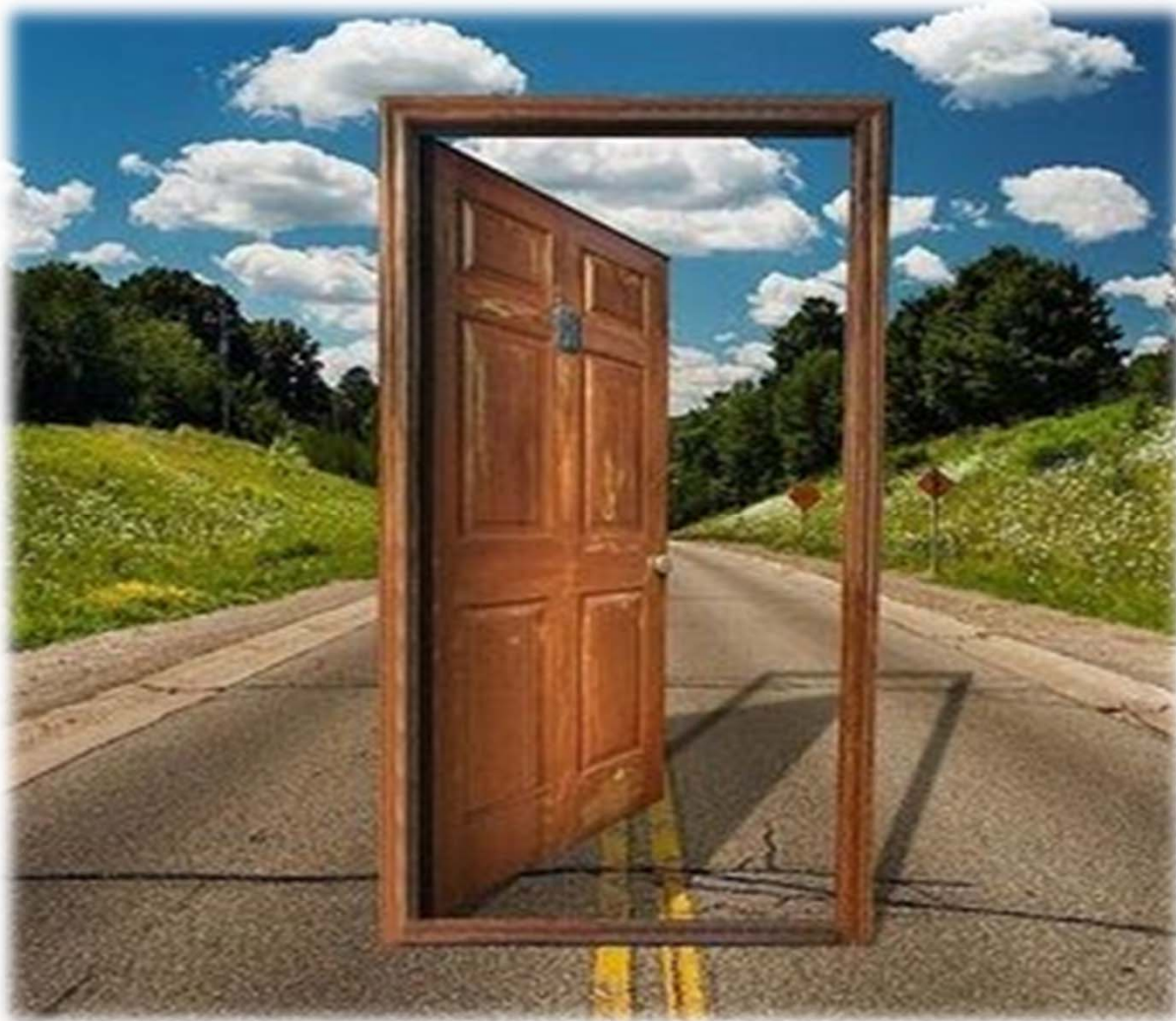


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Thank you



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